

NOTE: THIS PRODUCT IS PACKAGED UPSIDE DOWN FOR SAFE TRANSIT

PLEASE READ CAREFULLY BEFORE OPENING THE BOX

****THIS PRODUCT REQUIRES TWO PEOPLE TO UNPACK****

- 1** If unit is shipped as one, separate the two cartons by cutting the banding that's holding the boxes together.
- 2** Using two people turn the larger unit (the rack) upside down - *Do this **BEFORE** you cut open the box.* **REF 1**
- 3** Using scissors cut and remove the banding that surrounds the box. **REF 1**
- 4** Remove the cardboard lid on top of the box. **REF 2**
- 5** Using a utility knife cut the box along the edges from top to bottom.
- 6** Remove carton and remove the plastic from the unit.
- 7** Unwrap the base which comes in a separate package. Place the base on the upside down rack with the wood grain facing the rack. **REF 3**
- 8** Remove packing support in the rack and turn the base to find mounting holes. Align holes in base with the holes in the bottom of the rack. **REF 4**
- 9** Start screws by turning only 1 turn each until all 4 screws are started. Make sure screws are started in pre-drilled holes or sides will crack.
- 10** Tighten all 4 screws until snug. (*Do not over tighten*)
- 11** Rotate the bottom base to line up holes in the upper base and in the bottom of the rack (**REF 5**). Fasten screws making sure the screws are going straight down into the hole of the rack. Tighten until snug.
- 12** Repeat #11 for the remaining 3 holes by rotating the bottom base until the holes line up.
- 13** Carefully turn assembled rack right side up and position in desired location and fill with your favorite magazines! **NOTE: Turning the unit over will require 2 people.**

